Monroe County Area Technology Center 2016-18

Monroe County Area Technology Center

Kentucky Tech

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Overview

Plan Name

Monroe County Area Technology Center 2016-18

Plan Description

Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Total Funding
1	Increase/maintain the percentage of seniors who achieve preparatory status in CTE programs.	Objectives: 1 Strategies: 2 Activities: 4	Organizational	$0
2	Increase the percentage of preparatory senior students who are career and/or college ready.	Objectives: 1 Strategies: 3 Activities: 7	Organizational	$1500
3	Increase/maintain enrollments of 12.5 STR in all program areas.	Objectives: 1 Strategies: 2 Activities: 5	Organizational	$1800

Goal 1: Increase/maintain the percentage of seniors who achieve preparatory status in CTE programs.

Measurable Objective 1:

collaborate to increase the percentage of senior students who attain preparatory status in a CTE program from 70%-75% by 05/31/2018 as measured by the School Report Card.

Strategy 1:

Course Offerings - Principal will work to ensure all courses offered align to Career Pathways/Program of Studies.

Category: Career Readiness Pathways

Research Cited: KY School Report Card

Activity - Career Pathways Course Alignment	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
All courses offered will align with career pathways within the Program of Studies. This will help to ensure all courses students take are helping them to make progress towards preparation status as well as career readiness.	Career Preparation/Orientation	08/01/2016	05/31/2018	$0	No Funding Required	Principal

Strategy 2:

Pathway Monitoring - We will aggressively monitor program enrollments, success within courses, and continuous enrollments by students.

Category: Career Readiness Pathways

Activity - Communicate Pathway Importance	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Work to create culture where students utilize career pathways as a focal point for determining educational direction. Provide learning activities for ATC teachers, feeder schools, and school district administration to ensure placement/retention of students in a career pathway.	Career Preparation/Orientation	08/01/2016	05/31/2018	$0	No Funding Required	Principal, Teachers

Activity - School Counselors	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Work with counselors to schedule students for successful completion of career pathways. This provides opportunities for students to become preparatory as well as ready themselves for KOSSA/Industry Certifications (CCR Status).	Career Preparation/Orientation	08/01/2016	05/31/2018	$0	No Funding Required	Principal

Activity - Career Counseling	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible

| Work with guidance and CCR counselors prior to scheduling students using an individual/small group approach. Dialogue will focus on students' interests, aptitudes, current pathways, and future needs. This information will be used to place/retain students in career pathways as well as create 5 year plans. | Career Preparation/Orientation | 08/01/2016 | 05/31/2018 | $0 | No Funding Required | Principal and possibly teachers. |

Goal 2: Increase the percentage of preparatory senior students who are career and/or college ready.

Measurable Objective 1:

collaborate to increase the percentage of senior preparatory students graduating college and/or career ready from 81.7% to 85% by 05/31/2018 as measured by CCR data.

Strategy 1:

Communicate CCR Measures - Communicate to all stake holders based upon data/evidence that is related to their needs in order to help students to be successful.

Category: Continuous Improvement

Research Cited: KDE Accountability System

Activity - Technical Assistance Visits	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Review CCR information and initiatives with Technical Assistance Consultants	Professional Learning	08/01/2016	05/31/2018	$0	No Funding Required	Administrative Field Consultants, Principal, Teachers

Activity - Advisory Committee Meetings	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Host advisory council meetings to discuss progress/concerns/initiatives and ways to collaborate.	Community Engagement	08/01/2016	05/31/2018	$1000	Career and Technical Education Funds	Principal and Teachers

Strategy 2:

Data Analysis - All staff will utilize data to target strengths and weaknesses and create action plans. It will be implemented through school-wide PD efforts as well as individual program plans.

Category: Continuous Improvement

Research Cited: KDE Accountability System

Activity - Data Analysis	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Examine multiple types of data to determine school/program needs. Determine strategies that will boost student successes, thus boost CCR scores.	Professional Learning	08/01/2016	05/31/2018	$0	No Funding Required	Principal and Teachers

Activity - Name & Claim	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
After analyzing data, all staff will take responsibility for their students and their progression through program as well as mastery of CCR measures.	Recruitment and Retention	08/01/2016	05/31/2018	$0	No Funding Required	Principal and Teachers

Activity - Maintain CCR Data	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Maintain data on all students as individuals and update frequently. Maintenance of data will be accompanied by communication with students regarding progress.	Other - Management	08/01/2016	05/31/2018	$0	No Funding Required	Principal

Strategy 3:

Collaboration - Collaborate with other ATCs as well as feeder schools on their current initiatives. Integrate ideas gained from other schools. Blend initiatives of feeder schools with what we can provide for optimum results.

Category: Professional Learning & Support

Activity - Visit ATCs	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Visit other ATCs in order to develop a broader sense of understanding about the opportunities and possibilities within an ATC setting. A specific focus of the visits will be on CCR initiatives.	Professional Learning	08/01/2016	05/31/2018	$500	Career and Technical Education Funds	Principal

Activity - Network with Feeder Schools	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Visit, email, telephone staff from both feeder schools in order to monitor students' CCR progress as individuals as well as by the groups of students. Report updates of industry certifications and KOSSA. Collaborate on eligibility for IC and KOSSA. Facilitate academic initiatives such as WorkKeys and ACT preparation.	Professional Learning	08/01/2016	05/31/2018	$0	No Funding Required	Principal

Goal 3: Increase/maintain enrollments of 12.5 STR in all program areas.

Measurable Objective 1:

demonstrate a proficiency of increasing/maintaining program enrollments of 12.5 or more in all programs by 05/31/2018 as measured by TEDS.

Strategy 1:

Recruit - Publicize our programs, industry certifications, and other benefits in a variety of ways.

Category: Stakeholder Engagement

Activity - Attend Registration Functions	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Attend functions hosted by feeder schools to promote programs and speak to students and parents regarding our offerings in order to enable them to make informed decisions regarding course/pathway selections. It also includes providing tours/shadowing opportunities of our ATC to underclassmen.	Recruitment and Retention	08/01/2016	05/31/2018	$0	No Funding Required	Principal and Teachers

Activity - Website and Publications	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Maintain an updated website showcasing all programs. Distribute publications that show program, pathways, and credentials.	Recruitment and Retention	08/01/2016	05/31/2018	$300	Career and Technical Education Funds	Principal

Activity - Utilize ILPs/Course Requests	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Collaborate with counselors and registrars to verify schedules and successful progressions through pathways.	Recruitment and Retention	08/01/2016	05/31/2018	$0	No Funding Required	Principal

Strategy 2:

Promote CTSOs - Promote and encourage active involvement in Career and Technical Student Organizations for all programs as an enrichment to course enrollment.

It will be implemented by publicizing and promoting membership and hosting a variety of club based activities.

Category: Integrated Methods for Learning

Activity - Promote Membership	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Hold membership drives and create programs of work with members that are actively carried out as a means to hold interest in program areas.	Extra Curricular	08/01/2016	05/31/2018	$500	Career and Technical Education Funds	Teachers

Activity - Be an active organization	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Have a variety of student driven activities throughout the year and publicize activity through various media outlets.	Extra Curricular	08/01/2016	05/31/2018	$1000	Career and Technical Education Funds	Teachers

Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

Career and Technical Education Funds

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Advisory Committee Meetings	Host advisory council meetings to discuss progress/concerns/initiatives and ways to collaborate.	Community Engagement	08/01/2016	05/31/2018	$1000	Principal and Teachers
Promote Membership	Hold membership drives and create programs of work with members that are actively carried out as a means to hold interest in program areas.	Extra Curricular	08/01/2016	05/31/2018	$500	Teachers
Visit ATCs	Visit other ATCs in order to develop a broader sense of understanding about the opportunities and possibilities within an ATC setting. A specific focus of the visits will be on CCR initiatives.	Professional Learning	08/01/2016	05/31/2018	$500	Principal
Website and Publications	Maintain an updated website showcasing all programs. Distribute publications that show program, pathways, and credentials.	Recruitment and Retention	08/01/2016	05/31/2018	$300	Principal
Be an active organization	Have a variety of student driven activities throughout the year and publicize activity through various media outlets.	Extra Curricular	08/01/2016	05/31/2018	$1000	Teachers
				Total	$3300	

No Funding Required

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Technical Assistance Visits	Review CCR information and initiatives with Technical Assistance Consultants	Professional Learning	08/01/2016	05/31/2018	$0	Administrative Field Consultants, Principal, Teachers
Name & Claim	After analyzing data, all staff will take responsibility for their students and their progression through program as well as mastery of CCR measures.	Recruitment and Retention	08/01/2016	05/31/2018	$0	Principal and Teachers
Network with Feeder Schools	Visit, email, telephone staff from both feeder schools in order to monitor students' CCR progress as individuals as well as by the groups of students. Report updates of industry certifications and KOSSA. Collaborate on eligibility for IC and KOSSA. Facilitate academic initiatives such as WorkKeys and ACT preparation.	Professional Learning	08/01/2016	05/31/2018	$0	Principal

School Counselors	Work with counselors to schedule students for successful completion of career pathways. This provides opportunities for students to become preparatory as well as ready themselves for KOSSA/Industry Certifications (CCR Status).	Career Preparation/Orientation	08/01/2016	05/31/2018	$0		Principal
Attend Registration Functions	Attend functions hosted by feeder schools to promote programs and speak to students and parents regarding our offerings in order to enable them to make informed decisions regarding course/pathway selections. It also includes providing tours/shadowing opportunities of our ATC to underclassmen.	Recruitment and Retention	08/01/2016	05/31/2018	$0		Principal and Teachers
Utilize ILPs/Course Requests	Collaborate with counselors and registrars to verify schedules and successful progressions through pathways.	Recruitment and Retention	08/01/2016	05/31/2018	$0		Principal
Data Analysis	Examine multiple types of data to determine school/program needs. Determine strategies that will boost student successes, thus boost CCR scores.	Professional Learning	08/01/2016	05/31/2018	$0		Principal and Teachers
Communicate Pathway Importance	Work to create culture where students utilize career pathways as a focal point for determining educational direction. Provide learning activities for ATC teachers, feeder schools, and school district administration to ensure placement/retention of students in a career pathway.	Career Preparation/Orientation	08/01/2016	05/31/2018	$0		Principal, Teachers
Maintain CCR Data	Maintain data on all students as individuals and update frequently. Maintenance of data will be accompanied by communication with students regarding progress.	Other - Management	08/01/2016	05/31/2018	$0		Principal
Career Pathways Course Alignment	All courses offered will align with career pathways within the Program of Studies. This will help to ensure all courses students take are helping them to make progress towards preparation status as well as career readiness.	Career Preparation/Orientation	08/01/2016	05/31/2018	$0		Principal
Career Counseling	Work with guidance and CCR counselors prior to scheduling students using an individual/small group approach. Dialogue will focus on students' interests, aptitudes, current pathways, and future needs. This information will be used to place/retain students in career pathways as well as create 5 year plans.	Career Preparation/Orientation	08/01/2016	05/31/2018	$0		Principal and possibly teachers.
				Total	$0		